



NOTICE TO ADVERTISING FIRMS

R. F. P. 16-08

TRANSIT ORIENTED STREET FURNITURE AND TRANSIT VEHICLE ADVERTISING PROGRAM

The Central Purchasing Office of the City of Annapolis is accepting sealed proposals from qualified and experienced firms to administer an advertising program for the Annapolis Department of Transportation. Proposals must be submitted to the Central Purchasing Office, 161 Duke of Gloucester Street, 1st Floor, Annapolis, Maryland, 21401 prior to 2 p.m., local time, on Thursday, September 24, 2015. Late proposals will not be accepted under any circumstances.

The scope of services includes, but is not limited to, designing, providing, selling, printing, installing and removing advertising on transit buses and city-owned bus shelters at various city locations, and administering an advertising program for both the street furniture and transit vehicles. Federal Transit Administration (FTA) and Maryland Transit Administration (MTA) requirements apply.

Interested parties are invited to attend a pre-bid conference at 10:00 a.m., Tuesday, September 1, 2015 at ADOT Offices, 308 Chinquapin Round Road, Annapolis, MD 21401.

The City of Annapolis reserves the right to reject any or all bids, to waive informalities and to select the bid deemed to be in the best interest of the City.

**Brian D. Snyder, CPPO
Procurement Officer**